

Downtown Revitalization Committee

Meeting Minutes

Monday, December 19, 2011

5:30 p.m.

Newington Town Hall, Conference Room L-101

- I. **Roll Call:** Chairman McBride, Mr. Castelle, Mrs. Cohen, Mr. Marocchini, Mr. Shields, Mr. Bottalico.
Not present: Mr. Gerhart.

Others Present: Town Engineer, Chris Greenlaw

- II. **Minutes:**
December 5, 2011 Special Meeting – Mrs. Cohen made correction “that the sign post does not have concrete” (Reference to Municipal Parking sign). Mrs. Cohen motioned to accept, Mr. Marocchini second, Mr. Bottalico abstained.

- III. **Public Participation**

None

- IV. **Market Square Streetscape Project Status**

The Town Engineer noted work was substantially complete on the north side to approximately Station 18 + 0 or building #160. Per this committee's request (meeting 12-05-11), operations on the north side were concentrated from building #84 through building #120. In a field project meeting (12-14-11), the Town Manager directed Nunes to continue operations to the eastern side of the parking lot adjacent to building #170 (Station 18 + 0 – 19 + 0 left). Additionally, the Town Manager wanted the staging areas removed and parking restored. Nunes additionally offered that the lights and service cabinet would be ready for CL&P to energize by the holiday weekend. (Illumination would depend upon CL&P schedule). Mr. Greenlaw reiterated the project would be substantially complete minus the crosswalks, bump outs (north side), granite and pavers along the radii at Main Street & Constance Leigh intersections.

Mr. Shields inquired about snow removal process. Mr. Greenlaw replied this item was discussed at the Town Manager's Public Works meeting on December 14, 2011. Additionally the topic of paver-friendly ice melt was discussed. Mr. Bottalico requested all change orders associated with the project be approved by the Committee. Mrs. Cohen added if the amount is small, then approval okay per the Town Manager.

Mr. Marocchini questioned the provision of a winter shutdown, penalties, liquidated damages, and cost over-runs. There was a general discussion on this topic amongst the Committee. The Committee requested Mr. Greenlaw to prepare for a Special Meeting to discuss quantities and costs (for items installed), projections for future cost and overages, provisions as they pertain to a winter shutdown, penalties for liquidated damages, etc. Representatives from the Town (Town Manager, Town Engineer) and consulting engineer were also requested to attend. A back-up date was discussed for February 5, 2012.

- V. **2012 Meeting Dates**

Meeting dates for 2012 were accepted.

- VI. **Public Participation**

None present.

- VII. **Remarks by Committee Members**

None

VIII. Adjournment

Adjournment at 6:06 p.m. Mr. Marocchini motioned to adjourn, second by Mr. Bottalico.

Submitted,

Christopher Greenlaw, P.E.
Town Engineer

Town Clerk
Town Website